

Bachelor Thesis Assessment Scheme

14.2.2008

Grading scheme

Both the supervisor and the reviewer grade the student out of 30 as shown in the following table and they *should* provide a short commentary (maximum 500 characters) to support the reasons for the marks they award. If the total grade of the supervisor and the reviewer differ by more than 10% (i.e. 4 marks or more) the examination office will evaluate the case depending on the comments provided with the grades.

	Max Mark
Report presentation	
English, spelling, punctuation, and style	5
Logical and orderly layout of report	5
Development, achievement, and conclusion	
Analysis of all factors in the problem,	5
Oral presentation	
Presentation technical content and discussion	5
Use of language	5
Presentation Quality	5
Total Mark	30

The supervisor gives an additional grade out of 40 for the work done throughout the project's period including the interim reports.

	Max Mark
Quality of interim reports	10
Presentations and discussion	10
Quality of work	15
Independency	5
Total Mark	40

Each supervisor will maintain a progress report (see attached form). The 5 marks for independency will be given at the end of the project and will be based

on the supervisor overall assessment. At the end of week 13, the supervisor will calculate the overall grade for the 4 different parts and grades should be entered to the system by that time. The rest of the 60 marks will be entered after the final presentation.

GPA Scheme

Grade	Mark Range	Reference
A+	94 – 100	
A	90 – 93	
A-	85 – 89	
B+	80 – 84	
B	75 – 79	
B-	67 – 74	
C+	60 – 66	
C	55 – 59	
C-	50 – 54	
F	49 and below	

To ensure that all students are graded equally, due care should be exercised in awarding marks for the projects. In particular, high A grades should be awarded to really exceptional projects. The comments of the supervisor and the reviewer are of great assistance to the examination office to ensure a high degree of fairness for all students.

Please refer to the following guidelines in awarding marks at the extremes of the marking scale.

Exceptional: (94%–100%, A+) To give a grade in this range, the project must satisfy some specific characteristics.

1. The student fulfilled all the project aims.
2. The achievement has fulfilled all initial objectives.
3. The student conducted and managed the project in accordance with the highest professional standards.
4. The student backed the implementation with substantial theoretical or analytical work.
5. Excellent written report.
6. Excellent oral presentation.

Top grade: (90%–93%, A) To give a grade in this range, the project must satisfy some specific characteristics.

1. The student fulfilled all the project aims.
2. The student conducted and managed the project in accordance with high professional standards.

3. The student backed the implementation with adequate theoretical or analytical work.
4. Very good written report.
5. Very good oral presentation.

High grade: (85%–89%, A-) To give a grade in this range, the project must satisfy some specific characteristics.

1. The student fulfilled all the project aims.
2. The student clearly appreciate the project's applications.
3. The student conducted the work according to sound professional practices.
4. The project has sound theoretical or analytical basis.
5. Good written report.
6. Good oral presentation.

Fail: (0%–49%, F) The project is unacceptable if

1. The student did not show up more than 30% for the weekly meetings (without an approved excuse) despite the clear instructions and follow up of the supervisor.
2. The project has major errors and the student denied to correct them during the follow up and evaluation reports of the supervisor.
3. The work does not display a professional ability despite the guidance and the instructions of the supervisor to correct the situation.
4. There is a strong evidence of plagiarism despite the warnings received during the progress reports of the supervisors.
5. The student did not submit a written report.
6. The student did not attend the oral presentation (a second chance may be offered if a formal excuse is accepted by the examination committee)

Please refer to the **Bachelor Thesis Regulations** document for more details about the evaluation of thesis.

Progress Report

Week	Deliverables (Max Mark 10)	Quality (Max Mark 15)	Presentations (Max Mark 10)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			